



APPLICATION FOR EMPLOYMENT

APPLICANT INFORMATION							
Last Name		First		M.I.	Date		
Street Address				Apartment/Unit #			
City			State			ZIP	
Phone			E-mail Address				
Date Available			Social Security No.	- -	Desired Salary		
Advertisement <input type="checkbox"/> or Job Fair <input type="checkbox"/>	If so, give source...	Employee Referral? <input type="checkbox"/>	If so, give name...		Walk-In? <input type="checkbox"/>	Other? <input type="checkbox"/> Explain...	
Position Applied for			Years Experience in Field				
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Have you ever worked for the club?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?				
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain				

EDUCATION							
High School				Address			
Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
College				Address			
Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				
Other				Address			
Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree				

REFERENCES			
<i>Please list three personal references or business acquaintances. (No family/relatives, please.)</i>			
Full Name		Relationship	
Company			Phone ()
Address			
Full Name			Relationship
Company			Phone ()
Address			
Full Name			Relationship
Company			Phone ()
Address			

EMPLOYMENT HISTORY (BEGINNING WITH CURRENT/MOST RECENT EMPLOYER)

Company 1					Phone	()		
Address					Supervisor			
Job Title				Starting Salary	\$	Ending Salary		\$
Responsibilities								
From		To		Reason for Leaving				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	If No, Explain:		
Company 2					Phone	()		
Address					Supervisor			
Job Title				Starting Salary	\$	Ending Salary		\$
Responsibilities								
From		To		Reason for Leaving				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	If No, Explain:		
Company 3					Phone	()		
Address					Supervisor			
Job Title				Starting Salary	\$	Ending Salary		\$
Responsibilities								
From		To		Reason for Leaving				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	If No, Explain:		
Company 4					Phone	()		
Address					Supervisor			
Job Title				Starting Salary	\$	Ending Salary		\$
Responsibilities								
From		To		Reason for Leaving				
May we contact your previous supervisor for a reference?				YES <input type="checkbox"/>	NO <input type="checkbox"/>	If No, Explain:		

EQUAL OPPORTUNITY EMPLOYER STATEMENT

We are an equal opportunity employer; we do not and will not discriminate on the basis of race, religion, national origin, sex, age, handicap, marital status, or status as a disabled veteran, Vietnam-era veteran, or any other protected class. Information provided on this application will not be used for any discriminatory purpose.

PRE-EMPLOYMENT AUTHORIZATION AND RELEASE

St. Clair Country Club sincerely desires to hire employees who will represent us with pride and integrity. We strive to deal honestly with our members and guests, our suppliers, and with our fellow workers. **Please read carefully and sign the following authorization. We will communicate with your current employer only with your consent.**

We cannot process employment applications without this signed authorization. Thank you for your interest with St. Clair Country Club.

As an applicant for employment, I understand that St. Clair Country Club wishes to investigate my background, and I authorize, to the fullest extent permitted by law, club personnel to communicate with individuals and organizations, including, but not limited to former employers, educational institutions, business references and government agencies to verify my employment history and academic and professional credentials and to obtain other data that may help St. Clair Country Club analyze my qualifications for employment.

I agree to release the foregoing individuals and organizations, as well as St. Clair Country Club for which I am applying, its officers, directors, agents, attorneys, and employees from all liability, causes of action, claims or demands, which may result from my authorizing them to investigate my background and from their furnishing and/or using information in conjunction with such investigation.

Check one of the following:

- You may contact my present employer (as listed on my application).
- Please do not contact my present employer (as listed on my application).

Applicant's Signature: _____ **Date:** _____

DISCLAIMER AND SIGNATURE

(This application shall be considered active for no more than 90 days. After that time, applicants will be required to resubmit a completed application. The applicant understands that neither this document nor any offer of employment from this employer constitutes an employment contract unless a specific document is executed in writing by the employer and employee. Employment at St. Clair Country Club is "at will." Employment can be terminated by either party, at any time, and for any reason. This includes termination with or without cause, and with or without notice.)

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

SIGNATURE	
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